**INCIDENT REPORT**

<table>
<thead>
<tr>
<th>Name of Person(s) Involved:</th>
<th>Position(s):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Region:</td>
<td>Timesheet Code of Primary Person Involved:</td>
</tr>
<tr>
<td>Date of Incident:</td>
<td>Time of Incident:</td>
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<tr>
<td>Name of person(s) completing report:</td>
<td>Date report filled out:</td>
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**Activity:**
- □ Camp Life
- □ Driving
- □ Hiking
- □ Work
- □ Recreation
- □ Other

**Type of Project Work:**
- □ Brushing
- □ Chainsaw
- □ Cut & Run
- □ Fencing
- □ Invasives
- □ Restoration
- □ Rock work
- □ Structures
- □ Trail Construction/Maintenance
- □ Disaster Response
- □ Various WHWH work
- □ Survey/Monitoring
- □ Other:

**Incident Category:**
- □ Injury
- □ Skin Disease/Disorder
- □ Respiratory Condition
- □ Vehicle
- □ Heat/Cold Related
- □ Mental Health, no injury
- □ Mental Health resulted in injury
- □ Bloodborne Pathogenic Diseases *see back for examples*
- □ Work-related Illness (gastrointestinal/nosebleed/etc)
- □ Non-work related illness (flu, etc.)

**Additional Info:**
- □ Ache/Pain
- □ Allergy
- □ Bite/Sting
- □ Bruise
- □ Burn
- □ Cut/Wound
- □ Gastrointestinal Infection
- □ Respiratory
- □ Sprain/Strain
- □ Other
- □ Other:

If applicable, please indicate if the incident was a result of:
- □ Overuse
- □ Repetitive Motion

 Incident Type (circle one): 4 3 2 1

Evacuation?
- □ MCC only
- □ MCC and partner/others

Resulted in either Missed Days or Restricted Work Activity in field: Y / N
Were the above days due to illness/injury with a work. comp. claim? Y / N

Items taken from First Aid Kit:

What happened? (Describe the incident, materials/people involved, conditions/terrain, injured part of body, etc)

(If incident includes property damage please fill out Property Damage portion on backside of page)

What human factors or decisions contributed to the incident? In what ways might someone else have acted/reacted differently? What are some personal or crew dynamics that may have influenced the situation?

What could be done differently next time to help prevent this incident from happening again?
# INCIDENT REPORT

## CLOSE CALLS & PROPERTY DAMAGE

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### Activity:
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### Type of Project Work:
- [ ] Brushing
- [ ] Chainsaw
- [ ] Cut & Run
- [ ] Fencing
- [ ] Restoration
- [ ] Rock work
- [ ] Structures
- [ ] Trail Construction/Maintenance
- [ ] Invasives
- [ ] Indoor training
- [ ] Historic Preservation
- [ ] Disaster Response
- [ ] Various WHWH work
- [ ] Survey/Monitoring
- [ ] Other:

### CLOSE CALLS

**What happened?** (Describe the event, materials/people involved, conditions/terrain, injured part of body, etc)

**What was learned during this close call to help prevent similar events in the future?**

### PROPERTY DAMAGE

**What was damaged?**

**What happened?** (Describe the event, materials/people involved, conditions/terrain, etc)

**How will you prevent this from happening in the future?**

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### Examples for Classifying Incidents

**Classifying Injuries:** An injury is any wound or damage to the body resulting from an event in the work environment.

- Example: Cut, puncture, laceration, abrasion, fracture, bruise, contusion, chipped tooth, amputation, insect bite, electrocution, or a thermal, chemical, electrical or radiation burn. Sprain and strain injuries to muscles, joints and connective tissues are classified as injuries when they result from a slip, trip, fall or other similar accident.

**Skin diseases or Disorders:** Skin diseases or disorders are illnesses involving the worker’s skin that are caused by work exposure to chemicals, plants or other substances. Examples: Contact dermatitis, eczema, or rash caused by primary irritants and sensitizers or poisonous plants; oil acne; friction blisters, chrome ulcers; inflammation of the skin.

**Respiratory Conditions:** Respiratory conditions are illnesses associated with breathing hazardous biological agents, chemicals, dust, gases, vapors or fumes at work. Examples: Silicosis, asbestosis, pneumonitis, reactive airways dysfunction syndrome (RADS), etc.

**Heat/Cold Related:** Heatstroke, sunstroke, heat exhaustion, heat stress and other effects of environmental heat; freezing, frostbite, and other effects of exposure to low temperatures; decompression sickness; etc.

**Bloodborne Pathogenic Diseases:** AIDS, HIV, hepatitis B or C, brucellosis, etc.